



**TOWN OF COLCHESTER  
ASSESSOR'S OFFICE**

**POSITION ANNOUNCEMENT**

**Job Title:** Deputy Assessor  
**Pay Range:** \$62,146.49 & subject to collective bargaining agreement  
**Full-Time:** Salaried position with no overtime. Hours generally worked consist of Monday- Friday, 8:30a.m. - 4:30 p.m. and Thursdays until 7:00 p.m.

**Job duties include:**

Under the direction of the Assessor, performs appraisal and administrative work in the valuing of taxable and exempt property to establish an annual Grand List as used for ad-valorem taxation. Provide technical and administrative assistance to the Assessor and assumes responsibility for the office in the absence of the Assessor.

**Required Education & Experience:**

High School Graduate or equivalent; Two years of increasingly responsible experience in appraisal, municipal assessment, revaluation, CAMA, GIS or an equivalent combination of training and experience; Experience in a computer-assisted assessment environment in an Assessor's office or revaluation experience is desired; Licensed as a State of Connecticut Municipal Assessor or working towards certification; Valid CT driver's license.

All applicants must submit a completed Town of Colchester Employment application (available at [www.colchesterct.gov](http://www.colchesterct.gov)) and resume to Gregg Schuster, First Selectman, 127 Norwich Ave, Suit 201, Colchester, CT 06415. Posted until filled. EOE/AA